

Dover First Baptist Church  
Bus Ministry Guidelines  
Parents / Guardian Memo

1. The bus ministry is for children 3 years of age and older (must be potty trained) and parents must sign permission form.
2. Three and 4 years old children are required to be in a car seat provided and installed by their parents or a guardian.
3. Sunday school starts at 9:45am. Whether you live in Dover or Wingdale, please be ready for pickup 9 am.
4. There is a bus signup sheet every Friday night at Awana for the following Sunday. You will get a call Saturday evening to confirm. If there is no Awana on Friday due to weather or Holiday, there will be no bus the following Sunday.
5. If there is inclement weather on Sunday morning then we will call you to say we are canceling pickups. We will still have Sunday school and Church services as scheduled if you would like to drive yourself.
6. Please expect calls about 8:30 am. If you need to cancel your child's pickup, please call Lorna Fischmann at (845)-832-4384 or Holly Vinchiarello at (845) 905-9445 between 8:30 and 9:00 am Sunday morning. Please check the schedule for who is driving for that day.
7. If you do not attend Awana you are responsible to call the driver that is scheduled that week for your child to be picked up. Thank you.

Dover First Baptist S.S. / Awana Bussing Policy

1. Only authorized pick up of children. Under no circumstances can a child ride without the written and signed consent of a parent or guardian.
2. The bus is for children only. Adults can ride along only if there is adequate and safe room for all passengers.
3. Passengers must comply with all rules as per bussing policy attached. No smoking etc.
4. The bus will make only one run to pick up and drop off. Pick up time will vary and drop off is after the worship service which is concluded about 12:15PM
5. All travel events must be approved by the Pastor or deacons and comply with Church Mutual Insurance policy concerning liability.
6. Children are not to get out of their seat while the bus is traveling.
7. All passengers are to wear seat belts including children in rear seats.

Signature: \_\_\_\_\_ (Signature of Parent or Guardian)

Parent Name _____	
Address _____	
Phone # _____	
Email Address _____	
Child 1 (name & age) _____	Child 3 (name & age) _____
Child 2 (name & age) _____	Child 4 (name age) _____